**CURRICULUM VITAE**



**AZAHAR KHAN** (**DATA ANALYST 3 YEARS OF EXPERIENCE)**

F 12/7 3RD FLR JOGABAI EXT, ZAKIR NAGAR   
NEW DELHI 110025, INDIA  
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**CAREER OBJECTIVE**

A bright, talented and self-motivated data analyst who has excellent organizational skills, is highly efficient and has a good eye for detail. Has extensive experience of assisting in the development and upgrading of database systems and analytical techniques. Able to play a key role in analyzing problems and come up with creative solutions as well as producing methodologies and files for effective data management. A quick learner who can absorb new ideas and can communicate clearly and effectively. Now looking for a suitable data analyst position with an ambitious company

**EDUCATIONAL QUALIFICATION**

* 10th passed from UP Board
* 12th passed from C.B.S.E

### [Bachelor of Computer Application](https://en.wikipedia.org/wiki/Bachelor_of_Computer_Application)

* BCA passed from Punjab technical university (DEP)

Pass out 2013 (first division)

* MCA passed from [Jaipur National University](http://www.jnujaipur.ac.in/) 2018

**PROFESSIONAL CERTIFICATION**

* DOT NET certificate Complete form 6 month ( HTS)

**WORK EXPERIENCE**

***DATA ANALYST- (QL2 software India Pvt. Ltd.) 2*** [***November***](http://www.timeanddate.com/calendar/monthly.html?year=2016&month=11&country=1) ***2015 – 30th November 2019***

**Duties:**

* Manipulating, cleansing & processing data using Excel, Access and SQL.
* Responsible for loading, extracting and validation of client data.
* Liaising with end-users and 3rd party suppliers.
* Analyzing raw data, drawing conclusions & developing recommendations
* Writing T-SQL scripts to manipulate data for data loads and extracts.
* Developing data analytical databases from complex financial source data.
* Performing daily system checks.
* Data entry, data auditing, creating data reports & monitoring all data for accuracy.

**Responsibilities:**

* Conducts extensive market analysis
* Prepares market reports
* Collects and analyzes data
* Prepares all analyzed data into report form
* Regularly coordinates with various departments to validate data analyses
* Regularly conducts audit on data systems
* Oversees organization and controls of data base
* Conducts random audits on system flow of data
* Regularly meets with sales and marketing departments to discuss results of analysis
* Presents recommendations to Lead Data Analyst

**PERSONALITY TRAITS**

* Goal oriented and self-motivated
* Excellent interpersonal skills
* Efficiency of managing multiple tasks
* Hard working and flexible to work in shifts

**Achievements**

Recognized for providing Best Online data result in the work.

**STRENGTH**

* Good Communication Skills
* Affinity To Learn And Improve
* Hardworking, Dedicated, Sincere And Honest
* Trust Worthy

**PERSONAL PROFILE**

Fathers Name : Shahnawaz Khan

Date of birth   : 30/11/1991

Nationality   : Indian

Religion           : Muslim

Languages known : Hindi English

Gender         : Male

Marital Status : Married

Hobbies : Listening to music

& playing cricket

**DECLARATION**

I hereby declare that all the above said information is true to the best of my knowledge and belief.

**Place: New Delhi   
Date … (AZAHAR KHAN)**

