

## CURRICULUM VITAE

**Shiwani Singh**

100/B 2 Miya Wali Colony  
Sector Gurgaon 122022

E mail: **Shiwanisingh14620gmail.**

### CAREER OBJECTIVE

- ❖ Seeking a challenging training oriented job that provide on ample opportunity & professional environment for self development & effectively use my technical skills for challenging project.

### PROFESSIONAL QUALIFICATION

- ❖ Basic Computer Certificate

### ACADEMIC QUALIFICATION

Academy	Board / University	Year of Passing	Mark %
10	Bihar Board	2015	
10+2	Bihar Board	2017	

### COMPUTER SKILLS PRACTICAL OPERATING SYSTEM

- ❖ Operating Systems : Window XP & Window 7  
M.S. Word, M.S. Excel & Power Point
- ❖ Internet : Sending & receiving e-mail

### EXPERIENCE PROFILE

**Organization** : **Samgun tourism India Pvt Ltd**  
BS-103A, Shalimar Bagh(West), Delhi-88

**Post Hold** : Computer Operator Package provider

**Duration** : January 2019 to till Date

### PERSONAL DETAILS

**Father's Name** : Shri Upendra Sing Rajput

**Mother's Name** : Smt.Neetu Singh Rajput  
**Date of Birth** : 10 /03/1996  
**Hobbies** : Listening Music, Reading News Paper

#### DECLARATION

I hereby declare that the information given above is true to the best of my knowledge. If given a chance, I will try my best to come true to your aspirations and will prove my strength in most trying situations.

**DATE** :

**PLACE** : New Delhi

(Shiwani Singh Rajput )