**CURRICULUM VITE**

**Anjana Sharma**

Address: - c-1/83 phase -4 Aya Nagar,

New Delhi-110047

Contact Number: 91+9560412895

Email id [–anjanacs632@gmail.com](mailto:–anjanacs632@gmail.com)

**Career Objective:**

Pursing opportunity which will allow me to grow professionally, which effectively utilizing my versatile skill set to help, promote your corporate mission and exceed team goal.

**Personal Quality:**

Motivated and passionate in whatever I choose to do. I have the ability to deal with different kinds of people and circumstance. Equally effective working independently and incorporation with others.

**Educational Qualification:**

* 10th passed from C.B.S.E Board in 2009.
* 12th passed from C.B.S.E Board in 2011.
* Graduate in B.A English hons from Maitreyi College in 2015.
* Pursing MBA swami Vivekananda Subharti university in 2019.
* Good knowledge of M.s office.

**Experience:**

* I worked in concentrix as practitioner for( 22nov,16 till 1 June,18 )
* I worked in convergys India private Limited as Hr recruiter for (19july,18 till 30 nov, 18)

**Personal details**

* Father’s name : Mr. I.P Sharma
* Date of birth : 02/06/1993
* Religion : Hindu
* Gender : Female
* Marital status : Unmarried
* HOBBIES: Reading Novels & Listening Music

**DECLARATION**

**I hereby declared that the information to be application is true and correct to the best of my knowledge and belief**

**Place……**

**Date…….. (ANJANA SHARMA)**