## Kartik Arora

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#### **Education**

Program	Institution	%/CGPA	Year of completion
BE Electrical	Thapar University, Patiala	6.19/10	2016
12 <sup>th</sup> (CBSE)	DAV, Jaipur	75.4%	2011
10 <sup>th</sup> (CBSE)	DAV, Jaipur	91.4%	2009

#### **Professional Experience**

(Aug 18 - Present)

- Grofers India Private Limited, Kolkata
  - Working as the Deputy Area Manager, Last Mile Operations North Kolkata since April 19.
  - Holding the accountability of 5000+ online orders daily. Constituting Business Operational planning, building & implementing SOPs to manage resources & workflow for daily Last Mile operations all across 3 separate facilities and adhering top notch performance SLAs on DC level which includes Ontime deliveries, Order Reschedules, Customer complaints, cash & Item return reconciliation with minimum difference while owning the DC level finances – Total DC cost and overall profit & loss.
  - Performed tremendously well in Grofers GOBD 2.0 and secured 2nd & 3rd positions respectively Pan India while competing with 60+ DCs/Facilities and delivering the highest number of orders per day.
  - Managing North Kolkata city's entire workforce (nearly 200+) on DCs/MDP level which includes on roll hiring, FEs, off – roll hiring, GSPs (Grofers Service Providers) hiring and attritions.
  - Involvement in the facilities' advance monthly planning on Business Operations, cost effectiveness, order capacities, vehicles, manpower, Resource and Infrastructure management.
- Extramarks Education Private Limited, Delhi NCR
  - Worked as the Business Development Executive. The responsibility vary from handling revenue responsibilities in different geographies to being individual contributor in driving business.
  - The job included individual contributor's role, working in a team to help spread the company's way of Learning.
- Rajasthan Electronics and Instruments Limited (REIL), Jaipur
  - Worked as an Engineer in New Projects R&D division on the EESL project- 'LED Street Lightening', under the Ministry of Power.
  - Responsible for delivering projects against agreed scope, schedule and customer expectations. Doing this whilst supervising, directing & motivating teams of Multi-disciplinary contractors and employees.
  - Performed field inspections to anticipate the onsite problems & faults and solve them proactively.

### Industrial Training

- National Engineering Industries Limited (NEI), Jaipur
  - Suggested a mechanism that automatically detects the emergency condition like blackout and increases human safety by initialising the diesel engine without any manual intervention through PLC control.
  - Worked on PLC programs for 'Emergency Boiler Feed Pump Control' and 'Control of ID Fan' which resulted in optimised energy usage and cost reduction in labour.
- Rajasthan Electronics and Instruments Limited (REIL), Jaipur
  - Underwent summer training after 2<sup>nd</sup> year in REIL Jaipur in **Renewable Energy Division** and **Agro Dairy Division**.
  - Understood the underlying principles and suggested improvements for process optimisation.

### Positions of Responsibility (University)

- Hospitality Head Aranya 2014
  - Led multi-tiered team of students and ensured the smooth functioning of Hospitality segment.
  - Received highly favourable and encouraging feedback by visitors and chief guests, expecting around 25% 30% raise in footfall in next year's event owing to good word-to-mouth publicity.
- Core Team Member Aranya 2012 & Aranya 2013
  - Organised LAN gaming event 'IMMOLATION' at pan-India level with more than 30 teams comprising more than 200 participants from colleges across India.
  - Led the event to become one of the major crowd puller in the fest.
- **Executive Committee Member & Hostel Mess Secretary** 
  - Introduced a penalty system in Thapar to reduced wastage that resulted in almost 30% reduction in food wastage based on hostel mess fulfilment data by the tenure end.
  - Organised and hosted Hostel Night event and dinner for over 1500 people including warden, faculty members and their families.

### Scholastic Achievements

- Awarded merit cum mean scholarship in Thapar University, Patiala, based on All India Rank 10458 (out of 1.2 million) in AIEEE 2012. Got All India Rank - 7463 in IIT-JEE 2012.
- Merit certificate and scholarship for class 10<sup>th</sup> (CBSE), 2008-2009.

#### (Jan 16 to May 16)

(Jun 14 to Jul 14)

(Oct 14)

# (Aug 12 to May 13)

(Oct 12 & Oct 13)

(Jun 17 to Sep 17)

(Jun 18 to Aug 18)