

Archana Mishra

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CAREER OBJECTIVE:

To have rich experience in maintaining and enhancing organization's human resources requirements, possess excellent knowledge of Human Resources policies and best practices.

STRENGTH:-

I believe "Good ,Better,Best, Never Rest, Till Good Be Better and Better Be Best"

COMPUTER PROFICIENCY:

- Certificate of CCC from NIELIT.
- Certificate of Office Automation Course(6 months)

EXTRA CURRICULAR ACTIVITIES:

- Two years certificate of NSS from Navyug Kanya Mahavidyalaya
- Pre Basic Accupressure Therapy Certificate.

ACADEMICS: MBA in HR

Year	Course	Percentage	Board/University	Institute/College
2008	10th	69.8%	UP Board	New Public Inter College
2010	12th	80%	UP Board	New Public Inter College
2013	B.com	60.5%	Lucknow University	Navyug Kanya Mahavidyalaya
2015	MBA(HR)	71%	Amity University	Amity School of Distance Learning

EXPERIENCE :

Worked in Indusind Bank,Aliganj,Lucknow for 3 months as MIHU.

ABOUT MYSELF

- Excellent communication
- Good English spoken
- Good team worker
- Innovative and Creative

- Honest, Responsible
- Hard Working, Punctual

Hobbies:-

- Listening Music
- Reading Books
- Dancing
- Communicating with new people
- Organising Event

PERSONAL DETAILS:

Husband's Name: Mr.Avinash Mishra

Address : 142,Azad Nagar Housing Society, Rampura road Udaipur(Raj)-313001

Date Of Birth:30th August 1991

Marital Status:-Married

Languages known: | English | Hindi |

Nationality :- Indian

Religion:- Hindu

Declaration:-

I hereby declare that all the information provided here is correct to be best of my knowledge and belief and i promise to abide by all the norms laid down by your esteemed organization.

“It is true that success never ends but the only thing required for being successful is determination and hard work.”

Date:-

Place:-

(ARCHANA MISHRA)