# **Career Objective:**

To obtain a position as Talent Acquisition in which my skills can help to increase the number of clients and sales for the company.

# **Professional Summary:**

* Seeking an opportunity in IT recruitment in reputed organization
* 2.6 Years of experience in recruitment industry
* Having good knowledge about computer science
* Good knowledge in IT skills like C programming, C++, HTML, CSS, JavaScript

# **Work experience:**

**Variation Compusolution LLP (January 2020 to Present)**

***Sr. Technical Recruiter***

Roles and responsibilities:

* Responsible for end to end IT recruitment such as Manual Testing, .NET Developer, IT ERP.
* Having working experience with automotive clients such as Magneti Marelli, JBM, etc
* Working exposure in Non IT as well such as Sales executive, accounts officer, RSM, etc.
* Good experience in client handling such as Adloid, ID Tech Solutions.
* Source profiles from recruitment channels from Naukri, Linkedin, References, Database.
* Understand the Job description and specific skills of profiles.
* Handsome experience in conducting drives for different positions.
* Experience in proactive coordination with both candidates and clients simultaneously.
* Write job descriptions, posting them to job boards, career websites, social media and IT – specific channels.

**Carte Blanche Solution (April 2019 to January 2020)**

***Talent Acquisition Associate***

Roles and responsibilities:

* Responsible for end to end IT recruitment – poses of good knowledge in IT skills such as Java Developer – Backend Developer, Front end Developer, Full Stack Developer, Quality Analyst – Manual and Automation, Sap modules – SAP FICO; SAP FI; SAP ABAP; SAP HCM; SAP HR, Android Developer, etc
* Working with multiple clients such as Tech Mahindra, Xebia, Sopra Steria, Moody’s Analytics, Aeries Technology Group,etc
* Conducting initial HR phone interview to check the technical skills and communication skills.
* Identifying the talent which the organization required and posting the job requirements on portal websites.
* Screening the candidates’ suitable profile according to the requirements from job portals such as Naukri.com
* Calling the candidates’ and lining up the interviews.
* Maintaining the relationship with both the candidates’ and the clients.
* Sourcing the candidates from references and company database
* Follow up the interview status from candidates
* Meet daily and weekly targets by submitting quality profiles to the clients.

**Talent Software Services (December 2016 to September 2018)**

***IT Recruiter***

Roles and responsibilities:

* Research, identify and qualify candidates for client’s open IT job position.
* Work with hiring managers to define job requirements, outline job postings and develop new sourcing strategies.
* Schedule initial interviews and follow up interviews for successful candidates.
* Source candidates from company database, internal and external referrals, job portals.
* Analysing new recruiting technologies, sourcing tools and interviewing process to improve success rates.
* Keep track responses and shortlisting profiles.

# **Educational Qualification**

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| --- | --- | --- |
| **Course** | **University / School Name** | **Percentage / CGPA** |
| **MBA (Finance & Marketing)** | ICFAI University | 7.56 CGPA |
| **BCA** | Gulbarga University | 76% |
| **Intermediate** | DAV Public school | 64% |
| **Matriculation** | BIV Ispat School | 46% |

# **Additional Skills**

* Certification course in C programming
* Diploma in Computer Application
* Having knowledge in HTML, CSS, Java script
* Certification in Sales and Marketing