

Purva Choudhary

HR Professional

WORK EXPERIENCE

STEP Consulting Private Limited

LEARNING & DEVELOPMENT MANAGER

February 2017 to October 2019

- Designing behavioral Learning and Development programs for clients across industries
- Content Development for leadership and soft-skills programs
- Partnering with the team for strategic planning, quarter planning and business generation planning
- Working closely with the client on the final training module
- Assess and develop recommendations for new training initiatives
- Designing social media initiatives for the company's social handles

Abacus Management Consultants Pvt. Ltd.

CONSULTANT- BUSINESS PROJECT DELIVERY

(August 2016 - October 2016)

- Worked with different Psychometric Tools such as 16 PF, Big5, MBTI, other tailor-made tools and interpreted their reports
- Facilitated Development Centers and handled logistics for same
- Competency based Performance Feedbacks to employees

Applied Research International Pvt. Ltd.

HR TRAINER/ PSYCHOLOGIST

July 2015 to June 2016

- Training of Deck Cadets and Merchant Navy Officers
- Psychometric assessment and analysis for selection, guidance and coaching

CAREER OVERVIEW

I am an HR professional working relentlessly to make organizations, passionate for people-centered development and bringing sustainable behavioral change.

CORE COMPETENCIES

- Analytic & Critical Thinking
- Attention to details
- Resourceful and considerate
- People Management
- Program Development
- Persuasive & persistent
- Motivated to learn
- Self-motivated

CONTACT DETAILS

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- Conducting one-to-one counseling and group counseling
- Conducting company specific employee engagement workshop and activities
- Other HR operations:
 - Liasoning with vendors to procure Corporate Gifts
 - Designing Invites & Event Planning and more

VoxPopuli Market Research Pvt. Ltd

RESEARCH EXECUTIVE

August 2012 to November 2013

Worked for FMCG sector, confectionary company, agricultural equipment industry and elections.

- Developing proposals, field documents (Recruitment Questionnaire, Field Brief Note)
- Conducting field work (field planning, monitoring with external vendors)
- Developing Discussion
- Guides and Questionnaires as per the objective of the research
- Moderation and data collection
- Developing insights and executing analysis and applying research techniques

Central Test Psychometry Assessment Pvt. Ltd

SUMMER INTERN

May-June 2011

Administered The Belbin Team Role Inventory on 100 individuals and correlated the results with their previously obtained CTPI-Pro and Professional Profile (In-house tools). Study denoted that factors are strongly connected with the team roles, signifying that they are essentials for the performance of these different roles in group settings.

Swashrit Society, Delhi

VOLUNTEER

June 2010

Volunteered for child education awareness and fund raising through the medium of plays.

ACADEMIC HISTORY

M.A. Psychology (Organizational Behaviour), 2012

North Campus, University of Delhi

LOOKING FOR

An opportunity where I can utilize my learning and experience in crafting and managing the HR & specially Training & Development initiatives, leading to mutual success and achievement.

HOBBIES

- Reading
- Witnessing Theatre Plays
- Traveling
- Trying different cuisine
- Jigsaw Puzzles
- Adventurous Activities
- Yoga & Dancing